

McKee Clinic Advisory Board Meeting

Date: 5.21.2020

Time: 2:00 p.m.

Duration: 90 minutes

Initial topics, concerns, plans addressed in McKee supervising faculty meeting on 5/5/20 (3:00 p.m.) and with discussion topics presented during advisory meeting.

- Case Updates – Spring 2020:

18 Completed

26 Open (3 ADHD; 13 school -10 obs only/3 in progress; 10 PsyD)

8 Not Started

15 Feedback completed

3 Feedbacks remaining: 2 School; 1 PsyD

- Assessment Options explored

1. Testing as usual

2. Testing takes place in large rooms (2)

3. Testing is regular testing rooms with barrier between client and student

4. Graduate student completes assessment in clinic. Client comes to clinic in separate room – minimal contact.

5. Graduate students complete tele-assessment in clinic. Client remains at home

- * Staggered scheduling to be utilized

- * Direct contact may required

- * Internet access will be an obstacle for clients

- Psychological assessment deemed an essential service/training experience by psychology graduate program faculty; to continue this fall with modifications (teleassessment); plan to continue through Spring 2021

- Assessment training experience to continue to be developed to meet graduate program and accreditation requirements

- Student Safety Priority– Identify student needs; develop questionnaire via Qualtrix and gather direct feedback from graduate students to ensure health/safety and comfortability moving forward

- PPE count has been provided to CEAP

- Enter/Exit doors in McKee to be identified and utilized by faculty, staff, students, and clients

- Hygiene and other procedures to be posted and available to faculty, staff, students, and clients
- Trainings – Faculty to identify required trainings for McKee supervising faculty regarding teleassessment services
- Faculty to review literature and APA/NASP policies regarding telemental health/teleassessment services; Consult with Jordan Wright, Ph.D. (NYU) scheduled for 6/10/20
- Active clients to be contacted with updates by Pam (June); Plan to re-open in August consistent with fall academic schedule
- Cases to be reassigned with the goal of continuity of supervising faculty and graduate student provider
- All consent forms and documentation to be updated to reflect updated teleassessment policies and procedures; To be reviewed by faculty, advisory board, legal team prior to implementation
- Core assessment battery to be identified for tele-assessment administration; considerations include functionality, applicability, referral concern, previous training/experience
- Use of semi-structured and structured interviews to be considered to assist with tele-assessment interviews and consistency of administration
- Assessment (teleassessment and in-person) to be conducted in clinic by clinical, school, and health service psych grad students; Video recording to be used for all cases for clinical oversight/best practice
- Referrals concerns to be reexamined by faculty prior to start of 2020 Fall rotation to identify appropriateness of teleassessment services; Due to state and interstate restrictions, referrals/clients must reside in NC
- Consult with CAPS and other WCU clinics to explore potential procedures for fall
- Consult with other university assessment clinics to explore potential procedures for fall
- Create a pick-up/drop/off location for materials (tele-assessment); follow-up of McKee sign out front

- Client confidentiality is a priority; Real-time visual of client signing consent form and opening protocol packet may be required for confirmation of receipt and to best ensure copyright restrictions; Other options include docu-sign and encryption requirements—consult with Joel McKenzie required
- Explore training simulation materials/other options for training purposes in PSY 661/662/664 course sequence (Solomon, McCord, Boan-Lenzo)
- Contact charter schools to discuss active cases and moving forward with MTSS; To be developed with Ethan Schilling, School Psychology Program Director. Role, fee TBD
- If assessment continues in charter schools (i.e., teleassessment) –designated rooms at charter school to support and adhere to tele-assessment procedures to be explored
- Course schedule and supervision to be reviewed with McKee faculty; supervision groups, student needs, and supervisory hierarchy (PsyD supervision) to be determined

Note: Faculty will continue to meet over the summer to develop policies and procedures to address the topics listed above. The advisory board will reconvene prior to the start of the academic year.

To be addressed in August: The advisory board will select new, external advisory board committee members (3) following the August meeting and prior to the start of the 2020-2021 academic year. Current external committee members completed 5-years of service. Length of committee service TBD at August meeting (3-year, 5-year commitment)